

**Central Wisconsin Community Action Council, Inc.**

**EPF&A Committee Meeting Minutes**

**May 12, 2017**

**Present:** Dave Singer, Muriel Harper, Donna Maly, Charlie Krupa, and John Earl

**Excused Absence:** None

**Staff:** Fred Hebert, Kari Labansky, Rose Merrett, and Donna Lynch

**Guests:** Dave Repinski, Sandy Wormet, and Joy Casperson

1. John Earl called the meeting to order and roll call was taken with five members present.
2. Motion passed by unanimous vote approving the agenda and minutes of the April 7, 2017 EPF&A Committee meeting.
3. No personnel issues to report.
4. Kari presented the Statement of Revenues and Expenditures for the period ending March 31, 2017 reflecting \$1,762,828.73 in revenues and \$1,819,159.57 in expenditures. The CSBG Grant is currently 15% spent.
5. An offer to purchase was made on Dells Lot #2 in the amount of \$150,000. We will pay \$6,000 commission and closing costs expecting to clear approximately \$141,000 which will be unrestricted cash. Committee members agreed that an attorney review of the transaction should take place.
6. National Organizational Standard 9.3 requires the agency to present an analysis of the agency's outcomes within a 12 month period to the board for their review and action if necessary. Rose Merrett presented the Client Satisfaction Survey Results from January through April of 2017; there were 124 respondents with 178 responses. This will be presented to the full board at their June meeting. Motion passed by unanimous vote to accept the report with many thanks to Rose for her hard work.
7. National Organization Standard 6.5 requires the agency to present an update on progress towards meeting goals of the strategic plan within the past 12 months. Fred presented our current Strategic Plan for review and further discussion at the next EPF&A Committee meeting.
8. Committee members discussed a conference call held recently with State of WI RHD staff regarding our application for Charlie Krupa School View Senior Village. They will not be reviewing our application at this time as there is no funding available. For points needed on our Federal Home Loan Bank grant application, the Bank of Mauston has agreed to provide us with a letter offering 50% of the financing for the project. Hopefully the State will review our application later in the year if funding becomes available.
9. Committee members discussed future apartment development, particularly in Juneau County; the Village of Necedah and City of Mauston.
10. Meeting Adjourned – Next Meeting – June 9, 2017 @ 10:30 am